



COMMUNITY LEADERSHIP ACADEMY

A Colorado State PK-5 Charter School

Preschool Council & School Accountability Committee Meeting MINUTES

November 2, 2018

9:00 AM

6880 Holly Street Commerce City, CO 80022

COMMITTEE MEMBERS:

Tina Jajdelski:	Life-long Commerce City resident; CLA Founder; Parent of CLA student; Volunteer
Kacey Knudsen	CLA PK-5 Administrator for the 2018-2019 school year; holds Colorado Professional Teacher's License in Elementary Education and Linguistically Diverse Education
Seton Hansen	CLA Federal Compliance and Assessment Coordinator; CPP coordinator; G/T Coordinator for the 2018-2019 school year; holds Colorado Professional Teacher's License in Elementary Education and Reading Specialty
Claudia Flores:	CLA Office Manager; Parent of CLA student; Bilingual
Bonnie Hoover:	CLA Preschool Teacher & Director Designee; holds an Initial Colorado Teacher's License in Early Childhood Education 0-8
Brittany Hammel:	CLA Preschool Teacher & Director Designee; holds a Colorado Professional Teacher's license in Elementary Education with endorsements in Early Childhood and Librarian K-12; Parent of CLA Student
Michele Montgomery	CLA PK-5 School Nurse Coordinator for the 2018-2019 school year; holds a Colorado Special Service Provider License BSN, RN, BCSN.
Rachel Ortega:	VP Administrator; parent, volunteer
Attendees:	
Shelia McNaire:	Children's Librarian from the Anythink Commerce City Library
Jessica Ramos:	CLA Parent Volunteer and parent off a student in the 2018-19 Pre-K Class
Karla Renteni:	CLA Parent Volunteer and parent off a student in the 2018-19 Pre-K Class
Maria Sandoval:	CLA Parent Volunteer and parent off a student in the 2018-19 Pre-K Class
Brenda Olivas:	CLA Parent Volunteer and parent off a student in the 2018-19 Pre-K Class
Monica Molina:	CLA Parent Volunteer and parent off a student in the 2018-19 Kinder Class

AGENDA:

Attendance:

Introductions

In attendance: Tina, Kacey, Seton, Claudia, Bonnie, Brittany, Michele, Rachel, Brenda, Jessica, Maria, Monica

Not in attendance: Shelia, Karla, Maria, Michelle

SAC



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SAC 4-20-2018 Approval of Minutes

Motion: TJ Second: SH Approve: All Opposed: None

SAC Roles and Responsibilities

Handout: SAC Background, Purpose, Function, Responsibilities,

Title I Parent Involvement Policy

Handout: Will be reviewed at the next SAC meeting. Today's meeting will focus more on CPP.

SPF

Handout: School performance Framework. Highest performance level from state. All three schools scored "green" performance rating.

SAC Member Application

Parents were provided with application to become members of the SAC.

CPP

Quality of Program: CO Shines/PDIS/QRIS

- PK report of assessment data analysis, goals, and action plan
- Colorado Shines QRIS status update: Will be applying for another rating in May
- Handbook Updates for 2018-2019 School Year: Modification to handbook student pickup, mental health consultant, administering medication
- Curriculum Development
 - o Center Expectation Plans: Adding into centers
 - o Curriculum Enrichment: centers are enriched for the 18-19 school year
 - 2 New Components added to each unit
 - Ex. Math center activities, new read aloud book/reading center, science center activities
- Early Learning and Development of Guidelines Training Certification
- PDIS: Staff ongoing professional development throughout the 18-19 school year

Student Updates

- TSG Comparative Report
 - o Comparison of our program this year to Widely Held Expectations: Reports were provided for both AM/PM students for the 18-19 school year in all domains: Social Emotional, Physical, Language, Cognitive, Literacy, and Mathematics. Numbers are lower at the beginning of the year compared to the end of the year. Teachers use data to target areas for individual growth.
 - o Comparison between Fall check point for the last three school years and Widely Held Expectations: Reports from the 17-18 school year were unable to be printed due to technical problems within the TSG online data.
 - o Comparison of our Fall check point for the last three years to GOLD Readiness
- My Teaching Strategies: PK Assessment Tool. Students are evaluated in 6 different domains, three times a year (Fall, Winter, Spring). Results are used to modify curriculum or plan for each student.

Program Evaluation

- Colorado Shines: Current CO Shines ratings: 4



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- Preparing for 2020 Rating: Administration is working to evaluate program to improve the quality of program.
 - Application Date: Spring 2019
 - Documentation
- QRIS Program Goals: Block and Point system to continue to evaluate program to get higher rating before actual evaluation: Administration evaluation, environment, curriculum, enriching of curriculum, language development, using weekly theme to create more intentional center activities including literacy. Parent asked if the weekly theme should be related to home activities. Objectives and themes are posted on black bulletin board for parent to reference if interested in linking school and home activities.
- Council Walk-Through (2 times / year): Council will meet again in the Spring
- CDHS Licensing

Family Involvement

- Quarterly Family Meetings for 2018-2019: Monthly parent meetings. The Denver Zoo visits the PK classroom after winter break.
 - Family Education Hour
 - September Parent Meeting: 60% turnout of parents in attendance
 - “Read Aloud to your child” each child was given a book from the school as well as Commence City Anythink donated 30 copies of the Spanish version of “Groovy”
 - October Parent Meeting
 - Scholastic Book Fair
 - November Meeting
 - Commence City Anythink Library
 - Open Story Hour and Library Card Registration
- Community Hour: Spring of 2019
- Family support services: Spring of 2019
- Supporting Transitions: Spring of 2019

Council Member

- Open forum: Parent asked if every meeting pertains only to PK/CPP. The January meeting will be more about budget, 3rd-12th grade performance. The spring meeting will be heavy with end of year PK information.

NEXT MEETING: SPRING

SAC/CPP Council Member

SAC/CPP Council Member

Date: _____