

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes October 15, 2019

Call to Order: The special board meeting of the Community Leadership Academy was called to order on October 15, 2019 by Jeff Smith, President at 5:40 p.m.

Roll Call: Present: Jeff Smith, Rosalie Montano, Nancy Brooks (via phone), and Jeff Reed (via phone)

Approval of Agenda: A motion to approve the agenda was made by Rosalie Montano and seconded by Nancy Brooks. AYE: 4 NAY: 0

Motion Passed

Approval of Board Meeting Minutes: A motion to approve the minutes of September 5, 2019 was made by Rosalie Montano and seconded by Nancy Brooks. AYE: 4 NAY: 0

Motion Passed

A motion was made to approve the minutes of October 5, 2019 by Rosalie Montano and seconded by Nancy Brooks. AYE: 4 NAY: 0

Motion Passed

Board Requests: NONE

Audience Comments: NONE

I. Routine Items

None

II. Executive Session

(§24-6-402(4)(f), C.R.S.), personnel matters

A motion was made to go into Executive Session at 5:44 p.m. to discuss personnel matters (executive evaluations) according to CRS 24-6-402 (4)(f) was by Nancy Brooks and seconded by Rosalie Montano. Tina Jajdelski was invited into Executive Session. Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks – Yes, Jeff Reed – Yes.

Motion Passed

Executive Session concluded at 5:57 p.m.

III. Discussion Items

3.1 2019-20 Financial Statement: Administration reported that the school had a good audit report with no recommendations from auditors. The Board received the management letter and all documents both electronically and paper. No questions/comments.

3.2 First Quarter Report: reviewed document. No questions/comments.

3.3 S & P Global Rating Report: Administration explained the process with the review team in going through the evaluation process. The school earned and is maintaining its Long Term Rating of BB+/Stable.

3.4 2019 Investor Call: Administration reported about the annual investor call which was posted in accordance with continuing disclosure requirements and facilitated through Baird.

IV. Business Items

4.1 Finalize 2017-18 Executive Evaluation: Tabled

4.2 Finalize 2018-19 Executive Evaluation: Tabled

4.3 Resolution: Approve Regular Meeting 5:30 pm 3rd Tuesday of the month
A motion to approve State Board of Education filing was made by Rosalie Montano and seconded by Jeff Reed. Discussion: none. Roll Call: Jeff Smith – YES, Rosalie Montano – YES, Jeff Reed - YES, and Nancy Brooks – YES

Motion Passed

4.4 Recommendation: Approve Bylaw Amendment Three Board Appointed Members
A motion to approve State Board of Education filing was made by Jeff Reed and seconded by Rosalie Montano. Discussion: read the revisions/new legal language. Roll Call: Jeff Smith – YES, Rosalie Montano – YES, Jeff Reed - YES, and Nancy Brooks – YES

V. Communications

None

Next Meeting November 19, 2019

VI. Meeting Adjourned: A motion to adjourn at 6:06 p.m. was made unanimous.

Nancy Brooks, Secretary

Jeff Smith, President