

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes November 19, 2019

Call to Order: The special board meeting of the Community Leadership Academy was called to order on November 19, 2019 by Jeff Smith, President at 5:40 p.m.

Roll Call: Present: Jeff Smith, Rosalie Montano, Nancy Brooks and Jeff Reed (via phone)

Approval of Agenda: A motion to approve the agenda was made by Jeff Reed and seconded by Rosalie Montano. AYE: 4 NAY: 0

Motion Passed

Approval of Board Meeting Minutes: NONE

Board Requests: NONE

Audience Comments: NONE

I. Routine Items

1.1 Attachment of Record

A motion to approve the attachment of record was made by Rosalie Montano and seconded by Nancy Brooks. AYE: 4 NAY: 0

Motion Passed

II. Executive Session

(§24-6-402(4)(f), C.R.S.), personnel matters (§24-6-402(4)(e), C.R.S.), developing strategy and determining positions relative to matters that may be subject to negotiations

A motion was made by Jeff Reed and seconded by Rosalie Montano to go into Executive session at 5:43 p.m. Tina Jajdelski was invited into Executive Session. Roll call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks – YES

Motion Passed

Executive Session concluded at 7:15 p.m.

III. Discussion Items

3.1 School Accountability Committee Update

Administration informed the board that the SAC met on November 08, 2019. Agenda items included the UIP, safety, calendar, transportation, budget, Preschool, and the Family Survey. The previously scheduled meeting for October 29, 2019, was rescheduled due to lack of attendance and weather. The school advertised the meeting through the monthly CLA newsletter and at parent/teacher conferences at both schools.

3.2 2018-19 Family Survey Results

Administration and the board discussed the Family Survey Results. Highlighting the participation rates and positive ratings.

3.3 2019-20 Final UIP Submission

Administration and the board reviewed the executive summaries of all three schools.

3.4 Explore Refinancing of Community Leadership Academy 2007 Bonds

Administration provided the board with information regarding a refinance of the CLA bonds. A financial advisor is suggesting a potential annual savings of \$280,000. The board encouraged continued exploration of opportunities for refinancing.

IV. Business Items

4.1 Finalize 2017-18 Executive Evaluation

4.2 Finalize 2018-19 Executive Evaluation

A motion was made to approve both the 2017-18 and 2018-19 Executive and Co-Executive Evaluations by Jeff Reed and seconded by Nancy Brooks. Discussion: President Smith stated Tina would type the information provided by the board and distribute the documents electronically to the Board for signatures. Roll call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks – YES.

Motion Passed

Next Meeting: tentative December 17, 2019

Meeting Adjourned: A motion to adjourn at 7:23 p.m. was made unanimous.

Nancy Brooks, Secretary

Jeff Smith, President