

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes October 26, 2020

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://clacharter-org.highfive.com/moderated/v4r6q9p2b4,+1+848-227-7998,5022297690#>

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Call to Order: The special board meeting of the Community Leadership Academy was called to order on October 26, 2020 by Jeff Smith, President at 5:37 p.m.

Roll Call:

Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed, Anne Marie Potter

Approval of Agenda: A motion to approve the agenda (and move Communications to before Executive Session) was made by Rosalie Montano and seconded by Anne Marie Potter. AYE = 5; NAY = 0 **MOTION PASSED**

Approval of Board Meeting Minutes:

A motion was made by Nancy Brooks and seconded by Anne Marie Potter to approve the minutes of September 15, 2020. AYE = 5; NAY = 0 **MOTION PASSED**

Board Requests: NONE

Audience Comments: NONE (In attendance: Dustin Sparks, Kristen McCarthy, Jim Hinkle, Jill Anschutz, and Joe Peters)

Executive Report: Ron Jajdelski reported that as the board has been talking about a potential merger as a part of a sustainability plan for the future, there are several organizations interested in merging with CLA/VPA that are high quality, high academic focused and very impressed with the work done over all these years at the schools. Tina Jajdelski provided updates about CSI virtual Renewal Site Visit, county COVID-19 data, fall virtual Parent/Teacher Conferences (90% families participated, 7 interpreters stationed at each school to virtually join live video calls) ; NWEA fall MAP tests administered for grades 2-12 virtually/live proctored

I. Routine Items

Attachment of Record

A motion was made by Nancy Brooks and seconded by Rosalie Montano to approve the Attachment of Record. AYE = 5; NAY = 0 **MOTION PASSED**

II. Discussion Items

2.1 2019-2020 Financial Statement Presentation by Hinkle and Company: Jim Hinkle shared with the board the audit process, procedures, review criteria, scope, and testing. He reported the findings: they did not find any material deficiencies or material weaknesses in internal controls. The board thanked Mr. Hinkle for the summarization and the thorough financial statement documentation.

2.2 CSI renewal process Phase 2: staff attendance at CLA board meeting to outline the last few steps in the renewal process and focus on areas for board engagement: Joe Peters and Jill Anschutz present. Joe shared the routine information presented to board at this point in the renewal process. Done with all submissions more or less - the school is on top of everything and Stephanie had sent out email checking all the boxes. Everything is being considered. Staff is preparing its normal report that goes to the PM committee and the CSI board at the November 10 committee meeting. CLA will be provided the report on the Friday before, November 6. Staff and PM committee will go over the report on the 10th. The PM committee will give the staff feedback on the report and then that goes back to staff to prepare a recommendation whether to renew or not renew and for how many years. That comes back to the December PM committee, December 8th. That is when the PM committee will review and forward the full board the recommendations for renewal. CLA will be provided the report on the Friday before, December 4. And then the full board meeting is on the 15th. That is when they will vote for renewal or nonrenewal, the approval or denial of the application. Nancy asked how the board will be notified of the information to join the meetings. Joe said he assumed

they would be provided in the emails from CSI on November 6 and December 4. Dustin confirmed he would ensure the board had the information for the meetings. Jill Anschutz shared with the board that she attended the Virtual Renewal Site Visit and thought it was really a great day although she was unable to attend the entire time block. She commented that she was there for several of the staff presentations and a panel of students and parents. She stated she wanted the CLA board members to know the students speak very highly even of the transition to online school, she has done 5 or 6 of the online site visits and she knows they are a lot of work on the staff to put together, but they are very valuable to the CSI board and she wanted to thank everyone for the time that went into it and she wanted to let everyone know it was a good experience for her.

2.3 Grant applications and assurances: Tina Jajdelski discussed the grants that the school is applying for and the assurances that accompany them (RISE Fund; CSP Grant). Jill Anschutz disclosed that she is on the Governor's committee that is reviewing the RISE grant applications; however, she is not part of the grant review of any applications that come through or that are CSI schools.

2.4 1st Quarter Financials: Carolyn shared details regarding key points in the first quarter report – funding is 2.7% lower than expected and enrollment is down. Adjustments are already being made. Even with the use of reserves there is 5.9 million in ending fund balance; still very strong financially. There will be a better idea after 2nd quarter to guide the amended budget. Amended budget will be presented to the board in January.

III. Business Items

3.1 Recommendation: Approve Program Assurances for Remote Learning Grants for Colorado Charter Schools (CCSP) – A motion was made by Rosalie Montano and seconded by Anne Marie Potter. Discussion: none. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Anne Marie Potter – Yes, Nancy Brooks – YES. **MOTION PASSED**

3.2 Recommendation: Approve Program Assurances for Response, Innovation, and Student Equity (RISE) Education Fund grant - A motion was made by Nancy Brooks and seconded by Rosalie Montano. Discussion: none. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Anne Marie Potter – Yes, Nancy Brooks – YES. **MOTION PASSED**

IV. Executive Session

(§24-6-402(4)(b), C.R.S.), conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions; (§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations

A motion was made to go into Executive Session at 6:28 p.m. by Nancy Brooks and seconded by Rosalie Montano. Dustin Sparks, Kristen McCarthy, Tina Jajdelski and Ron Jajdelski invited into Executive Session. Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Anne Marie Potter – *was disconnected*, Nancy Brooks - YES. **MOTION PASSED**

Executive Session concluded at 7:10 p.m.

V. Communications

None.

VI. Adjourn

Meeting Adjourned: A motion to adjourn was made by Jeff Reed at 7:13 p.m. seconded by Anne Marie Potter. AYE = 5; NAY = 0 **MEETING ADJOURNED**

Nancy Brooks

Nancy Brooks, Secretary

Jeff Smith

Jeff Smith, President

Signature: 

Email: jsmith@clearcreeksheriff.us

Signature: 
Nancy Brooks Feb 1, 2021 07:07 MST

Email: sheslowski@gmail.com









BOD Minutes 10.26.20

Final Audit Report

2021-02-01

Created:	2021-01-31
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