

**Community Leadership Academy  
Governing Board  
6880 Holly Street  
Commerce City, CO 80022**

**Minutes January 19, 2021**

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://clacharter-org.highfive.com/moderated/ppzt4yppka> +1 848-227-7998,,6686790028#  
The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

**Call to Order:** The regular board meeting of the Community Leadership Academy was called to order on January 19, 2021, by Jeff Smith, President at 5:34 p.m.

**Roll Call:**

Present: Jeff Smith, Jeff Reed, Rosalie Montano, Anne Marie Potter, Nancy Brooks

**Approval of Agenda:** A motion to approve the agenda was made by Rosalie Montano and seconded by Jeff Reed.  
AYE = 5; NAY = 0 **MOTION PASSED**

**A motion to Amend Agenda to add Executive Session for** (§24-6-402(4)(b), C.R.S.), conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions; (§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations **was made by Jeff Reed and seconded by Nancy Brooks.** Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Anne Marie Potter – Yes, Nancy Brooks – YES. **MOTION PASSED**

**A motion to approve the agenda as amended** was made by Rosalie Montano and seconded by Jeff Reed. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Anne Marie Potter – Yes, Nancy Brooks – YES. **MOTION PASSED**

**Approval of Board Meeting Minutes:**

A motion was made by Rosalie Montano and seconded by Jeff Reed to approve the minutes of October 26, 2020, November 14, 2020, November 17, 2020, December 15, 2020, December 19, 2020, and January 13, 2021.  
AYE = 5; NAY = 0 **MOTION PASSED**

**Board Requests: NONE**

**Audience Comments: NONE**

**Executive Report: moved to Discussion Items**

**I. Routine Items**

Attachment of Record: A motion was made by Jeff Reed and seconded by Rosalie Montano to approve the Attachment of Record. AYE = 5; NAY = 0 **MOTION PASSED**

**II. Discussion Items**

**2.1 Assessment Schedule:** Tina discussed CMAS, SAT, PSAT, SAT, ACCESS, and MAP for February - May

**2.2 Family Survey:** Tina shared that the school conducted a “live” call survey to all families regarding food service, remote learning, WIDA Access testing, and COVID-19 positivity in the community.

**2.3 Building Corporation** annual meetings were held on January 8, 2021.

**2.4 Bills lists** were shared by Carolyn Lueck with board members. No questions or comments.

**2.5 Second quarter report and amended budget:** Carolyn Lueck shared the 2<sup>nd</sup> quarter report and discussed enrollment (64 fewer students than predicted), drop in PPR \$740 per student decrease (1 million less than predicted), expenditures reduced in salaries and benefits, increase in legal costs, HVAC improvements, and cleaning. Use of reserves at 1.8 million. PPP loan proceeds and forgiveness. Less interest income in Building Corporations. Walked through resolutions including appropriations, use of fund balance, and recommendations. No questions. Board member Smith and Brooks thanked Carolyn for her hard work and thorough presentation.

**III. Executive Session**

(§24-6-402(4)(b), C.R.S.), conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions; (§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations

A motion was made to go into Executive Session at 6:01 p.m. by Nancy Brooks and seconded by Anne Marie Potter. Dustin Sparks, Kristen McCarthy, Tina Jajdelski and Ron Jajdelski invited into Executive Session. Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Anne Marie Potter – YES, Nancy Brooks - YES.

**MOTION PASSED**

**Dustin Sparks asserted attorneys would provide advice to the board and directed the recording be suspended. Executive Session concluded at 6:45 p.m.**

**IV. Business Items**

3.1 A motion was made by Nancy Brooks to approve the RESOLUTION TO ADOPT THE 2020-21 FISCAL YEAR AMENDED BUDGETS and seconded by Anne Marie Potter. Discussion: none. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Anne Marie Potter – Yes, Nancy Brooks – YES. **MOTION PASSED**

3.2 A motion was made by Rosalie Montano to approve the RESOLUTION TO AUTHORIZE THE USE OF A PORTION OF BEGINNING FUND BALANCE AS AUTHORIZED BY COLORADO STATUTES and seconded by Jeff Reed. Discussion: none. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Anne Marie Potter – Yes, Nancy Brooks – YES. **MOTION PASSED**

**V. Communications**

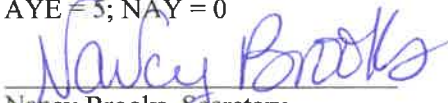
None.

**VI. Adjourn**

**Meeting Adjourned:** A motion to adjourn was made by Jeff Reed at 6:52 p.m. seconded by Anne Marie Potter.

AYE = 5; NAY = 0

**MEETING ADJOURNED**

  
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Nancy Brooks, Secretary

  
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Jeff Smith, President