

**Community Leadership Academy  
Governing Board  
6880 Holly Street  
Commerce City, CO 80022**

**Minutes April 20, 2021**

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: [https://clacharter-org.highfive.com/moderated/ed4egxdj5a +1 848-227-7998,,1760934296#](https://clacharter-org.highfive.com/moderated/ed4egxdj5a+1+848-227-7998,,1760934296#)

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

**Call to Order:** The special board meeting of the Community Leadership Academy was called to order on April 20, 2021 by Jeff Smith, President at 5:30 p.m.

**Roll Call:**

Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed (excused)

**Approval of Agenda:** A motion to approve the agenda was made by Rosalie Montano and seconded by Nancy Brooks. AYE = 3; NAY = 0 **MOTION PASSED**

**Approval of Board Meeting Minutes:**

A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of January 19, 2021, February 4, 2021, February 8, 2021, February 16, 2021, and March 16, 2021. AYE = 3; NAY = 0 **MOTION PASSED**

**Board Requests: NONE**

**Audience Comments: NONE**

**I. Routine Items: NONE**

**II. Discussion Items:**

2.1 Third Quarter Report: Board reviewed document and no discussion

2.2 2021-2022 Preliminary Budget: Carolyn Lueck went over budget notes including enrollment projections, ESSER funding, use of reserves, low grade enrollment, salaries and benefits, high school staffing, getting back to normal, next steps – post budget notice and viewing ability, May resolutions and adoption, ongoing monitoring and 1<sup>st</sup> quarter report in October

2.3 SAC meeting update: Tina and Nancy shared March 31 meeting attendance and topics covered including enrollment outreach during summer, calendars, BOD vacancy

2.4 Board retreat: Discussed summer retreat and upcoming study session

**III. Business Items**

3.1 2021-2022 Calendars: Community Leadership Academy & Victory Preparatory Academy MS/HS. A motion was made by Nancy Brooks to adopt the calendars and seconded by Rosalie Montano. Discussion: professional development throughout the year; alignment with Adams 14; in-class and remote options. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Nancy Brooks – YES. **MOTION PASSED**

3.2 Revised Grade Scale for 2021-2022 school year only. A motion was made by Nancy Brooks to approve the revised grade scale and seconded by Rosalie Montano. Discussion: board members discussed how grades are averaged, the prior grade scale and the impacts of the new scale; what other districts have done during COVID. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Nancy Brooks – YES. **MOTION PASSED**

**IV. Executive Session**

(§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations; (§24-6-402(4)(f), C.R.S.), personnel matters

Signed copy on file.

A motion was made to go into Executive Session at 6:20 p.m. by Rosalie Montano and seconded by Nancy Brooks. Tina Jajdelski was invited into Executive Session. Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

**Executive Session concluded at 6:40 p.m.**

**V.Communications**

BOD discussed outreach for enrollment; Rosalie Montano suggested July mailings; Nancy suggesting ongoing mailings; low enrollment at Head Start and other preschools; community in-person events; local population declines.

**VI.Adjourn**

**Meeting Adjourned:** A motion to adjourn was made by Nancy Brooks at 6:45 p.m. seconded by Rosalie Montano. AYE = 3; NAY = 0 **MEETING ADJOURNED**

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Nancy Brooks, Secretary

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Jeff Smith, President

Signed copy on file.