

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes May 18, 2021

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: To join the meeting with HD audio, video and sharing, click here: To join the meeting with HD audio, video and sharing, click here To join the meeting with HD audio, video and sharing, click here: <https://clacharter-org.highfive.com/moderated/s9bj9wgqta>. If you want to join audio-only using a phone instead: +1 848-227-7998,,4461652577#

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Preliminary

Call to Order: The regular board meeting of Community Leadership Academy, Inc. was called to order on May 18, 2021 by Jeff Smith, President at 5:47 PM

Roll Call:

Present: Jeff Smith, Nancy Brooks, Rosalie Montano Excused: Jeff Reed

Approval of Agenda:

Approve Agenda as Amended: Jeff Smith informed the board of the need to amend the agenda to remove the Executive Session. A motion to approve the agenda as amended was made by Rosalie Montano and seconded by Nancy Brooks. AYE = 3; NAY = 0 **MOTION PASSED**

Board Requests: Nancy Brooks inquired about commencement and Jeff Smith shared that the Board would be discussing that during communications later in the meeting.

Audience Comments: Jeff Smith invited Noah Caplan from CSI to introduce himself. Mr. Caplan introduced himself and stated he started in March as the Director of Legal and Policy Initiative, a position previously held by Trish and Anastasia that has been vacant for about a year.

I. Routine Items: none

II. Business Items

2.1 Resolution: Adopt the 2021-2022 Fiscal Year Budgets: Carolyn Lueck discussed with the Board the budget. It is a conservative budget with contingencies for lower enrollment. The PPR amount from the state is not final and it looks like Adams 14 will have an increase in funding which should apply to CLA/VPA as well. Jeff Smith discussed that he has heard the legislature is saying this is a rosier year last year; he reiterated that although we are planning to use reserve funds the schools maintain a healthy financial position and plenty in reserves. Carolyn confirmed the 4.7 million 50% of operating expenditures. Very healthy fund balance. Nancy Brooks confirmed the budget process for the adopted now and the amended budget once we have additional information in December/January. She also discussed remote learning, in-person, and on-lines schools for funding. A motion was made by Nancy Brooks to Adopt the 2021-2022 Fiscal Year Budgets and seconded by Rosalie Montano. Discussion: none. Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

2.2 Resolution: Authorize the Use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes: A motion was made by Nancy Brooks to Authorize the Use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes and seconded by Rosalie Montano. Discussion: none. Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES.

III. Discussion Items

3.1 Summer Packets w/ Surface GO computers: Tina shared the plans for summer packet and Surface GO integration and review over the summer for engagement and participation. Jeff Smith asked if we need any additional computers; Tina shared that we have 60 in inventory. Nancy Brooks inquired if computers need to be turned in for updates and servicing. Tina shared that the devices are equipped with capabilities to do many updates and cleanup remotely.

3.2 Enrollment: Nancy Brooks shared the plans for SAC to help promote enrollment during the summer. Tina shared ongoing enrollment since letters of intent in March. Also, direct mail of 15K post cards in early June. Banners, newsletters, etc.

3.3 Preschool: Tina shared re-start PreK plans and possible expansion, if there is demand. Jeff Smith asked if the plans were for full in-person to start. Tina affirmed that was correct.

Communications: Administration and the board confirmed plans and logistics for commencement. Tina shared information on graduates and Jeff Smith stated we have had 100% college acceptance since VPA opened. Jeff Smith reviewed all calendar items and also thanked Noah Caplan for joining the meeting and apologized for the technical difficulties.

III. Adjourn

Meeting Adjourned: A motion to adjourn was made by Rosalie Montano and seconded by Nancy Brooks at 6:38 PM. AYE = 3; NAY = 0

MEETING ADJOURNED

signed originals on file

Nancy Brooks, Secretary

Jeff Smith, President