

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes November 16, 2021

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://clacharter-org.highfive.com/bod-11-16-2021> +1 848-227-7998,,1721316359#

I. Preliminary

Call to Order: The regular board meeting of the Community Leadership Academy, Inc. was called to order on November 16, 2021, by Jeff Smith, President at 1:00 PM

Roll Call:

Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed

Approval of Agenda: A motion to approve the agenda was made by Nancy Brooks and seconded by Rosalie Montano. AYE = 4; NAY = 0 **MOTION PASSED**

II. Discussion Items

2.1 2020-2021 Financial Statement: The board reviewed the 2020-2021 audit/financial statement. They discussed having Hinkle & Company provide an in-person/virtual update to the board. The board is considering having the presentation every other year. Carolyn Lueck was available to provide information and answer questions.

2.2 2021-2022 1st Quarter Report: Carolyn Lueck presented the 1st quarter report to the board. They discussed enrollment, increased PPR, use of reserves (may be less than anticipated), YTD percent of spending, and logistics of approving the amended budget in January.

2.4 Accountability Committee: Nancy Brooks provided an update on the SAC meeting and recruitment efforts.

2.5 Board Milestones: The board discussed its schedule of activities and progress on the Milestones. They shared information from the webinars/trainings they have attended and the modules they are completing.

2.6 2021 Annual Report: The board reviewed and confirmed the posting of the final version of its 2020-2021 Annual Report on the school website.

2.7 Grant: Comprehensive Literacy State Development Application: Tina updated the board regarding the submission of the grant and the anticipated decision in December.

2.8 PTC; Remote Learning Day: Board members discussed participation at the parent/teacher conferences. Members greeted all families upon entry to the buildings, handed out flyers for SAC and BOD meeting schedules. They recruited for the board vacancy, encouraged board meeting and SAC attendance, and answered questions. They polled families about Adams 14 authorizing the schools. Most families were supportive. Many families were concerned about how Adams 14's loss of accreditation would impact CLA/VPA. At CLA, all students were able to get a free pumpkin from the pumpkin patch which was promoted by the board and provided in partnership with CSI and the USDA Fruit and Vegetable Program. Board members shared their well wishes for the board member who was diagnosed with COVID-19 the week following conferences and thankfulness that they were no longer hospitalized and able to attend the meeting. Ron updated the board regarding the Friday remote learning day, November 12. Overall, it was successful and was used as a readiness check to help prepare for any future needs for remote learning. Nancy Brooks expressed continued need to communicate thoroughly with parents regarding expectations and activities for remote learning.

III. Executive Session

C.R.S. 24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators

A motion was made to go into Executive Session at 1:17 PM by Nancy Brooks and seconded by Rosalie Montano. Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

Executive Session concluded at 1:46 PM

IV. Business Items

4.1 Recommendation: Revised Policy G.11 Parent Right of Refusal (testing): A motion was made to approve the Revised Policy G.11 by Nancy Brooks and seconded by Rosalie Montano. Discussion: Tina reiterated the information

previously provided to the board regarding CSI's requested modifications to this policy. Specifically removing the highlighted sections.

Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

4.2 Recommendation: Revised Policy G.12 Graduation Requirements: A motion was made by Nancy Brooks to approve the Revised Policy G.12 and seconded by Rosalie Montano. Discussion: Tina reiterated the information previously provided to the board regarding CSI's requested modifications to this policy. Citing specific changes to the language regarding students with special needs.

Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

4.3 Recommendation: Policy E.16 Fees: A motion was made by Nancy Brooks to approve Policy E.16 and seconded by Rosalie Montano. Discussion: none

Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

4.4 Resolution: 2021-11-16A Approving Adams County School District 14 Charter Application and Activities – A motion was made by Nancy Brooks to approve Resolution 2021-22-16A Approving Adams County School District 14 Charter Application and Activities and seconded by Rosalie Montano. Discussion: none.

Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

- V. **Communications:** Nancy Brooks discussed hosting an event in January or February to meet the Milestones. The board agreed precautions due to COVID-19 must be taken into consideration with cases at the schools increasing.

VI. Adjourn

A motion to adjourn was made by Rose Montano at 2:07 PM seconded by Nancy Brooks. AYE = 4; NAY = 0

MEETING ADJOURNED

Nancy Brooks, Secretary

Jeff Smith, President

Signed copy on file