

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes September 21, 2021

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting will also be conducted by videoconference. Members of the public may access open session portion of this meeting at:
[https://clacharter-org.highfive.com/moderated/anm8g2ah7m; +1 848-227-7998,,1561245804#](https://clacharter-org.highfive.com/moderated/anm8g2ah7m;+1+848-227-7998,1561245804#)

I. Preliminary

Call to Order: The regular board meeting of the Community Leadership Academy, Inc. was called to order on September 21, 2021, by Jeff Smith, President at 1:05 p.m.

Roll Call:

Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed

Approval of Agenda: A motion to approve the agenda Nancy Brooks and seconded by Rosalie Montano. AYE = 4; NAY = 0 **MOTION PASSED**

Approval of Board Meeting Minutes 5/18/2021: A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 5/18/2021. AYE = 3; NAY = 0; ABSTAIN = 1: Jeff Reed **MOTION PASSED**

Approval of Board Meeting Minutes 5/22/2021: A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 5/22/2021. AYE = 4; NAY = 0 **MOTION PASSED**

Approval of Board Meeting Minutes 7/16/2021: A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 7/16/2021. AYE = 4; NAY = 0 **MOTION PASSED**

Approval of Board Meeting Minutes 7/20/2021: A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 7/20/2021. AYE = 4; NAY = 0 **MOTION PASSED**

Approval of Board Meeting Minutes 8/17/2021: A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 8/17/2021. AYE = 4; NAY = 0 **MOTION PASSED**

Board Requests: none

Audience Comments: none

I. Routine Items

Approval of Routine Items: A motion to approve the Routine Items was made by Nancy Brooks and seconded by Rose Montano. AYE = 4; NAY = 0 **MOTION PASSED**

II. Discussion Items

2.1 Draft Audit Statement and Revised 4th Quarter Report: Prior to the board meeting, the board received the Draft Audit Statement and Revised 4th Quarter Report. Carolyn Lueck was available to answer questions and provide a thorough review of both financial documents.

2.2 Enrollment and Staffing Update: Tina shared current enrollment is 612 PK-12; which includes over 100 new students. (593 EOY count May 2021, including seniors). All certified positions, classified positions, nutrition services, central office, and bus drivers are filled. We continue to interview for TA's (interventionists/substitutes) and exploring CDLS for HS Spanish elective.

2.3 Health/Safety Update: Tina and Ron updated the board regarding community COVID-19 statistics – Incident Rate = 424 per 100,000; percent positive = 8.38%; vaccination rate over 12+ years = 7%. The schools will acknowledge student and staff efforts for their commitment to mask wearing and best health practices “Community Strong” monthly reward raffles. Prizes will include gift cards, scooters, ear pods, etc. (20 to 25 winners each month)

2.4 Assessments Update: Tina shared the Preliminary CMAS 2021 results – CLA ELA = 57% participation with MSS 732 (yellow), MATH = 54% participation with MSS 710 (red); VPAMS ELA = 45% participation with MSS 746 (blue), MATH = 43% participation with MSS 716 (red). PSAT 8/9 EBRW = 66.7% participation with MSS 457, PSAT 8/9 MATH = 66.7 participation with 450 MSS; PSAT 10 EBRW = 75% participation with 465 MSS, PSAT 10 MATH = 75% participation with 454 MSS; SAT EBRW = 87.5 % participation with 472 MSS, SAT MATH = 87.5% participation with 508 MSS. Tina also shared the NWEA similar schools reports which demonstrated CLA/VPA higher achievement and growth across all grade levels as compared from fall 2020 to fall 2021 than the compared groups.

2.5 Contract Milestones Calendar and Progress: The board reviewed its Milestone plan, reviewed calendar for upcoming activities and trainings, and shared their progress in the online trainings. They shared the beginning of year activities and events they participated in, both in the community and at the schools. They updated each other with information from the SAC meeting (September 17) including talking about the board vacancy and getting feedback for leader evaluation tool from the group. They confirmed the next meeting, October 12, will be only a SAC meeting (not combined with CPP) and the board will send out invites to all families who signed up on the interest sheets at back-to-school picnic and registration. Nancy Brooks said she would send out the invites on behalf of the board. They discussed upcoming parent/teacher conferences and coordinated plans to attend and participation.

III. Executive Session

(C.R.S. §24-6-402(4)(f), personnel matters)

A motion was made to go into Executive Session at 1:27 PM by Nancy Brooks and seconded by Jeff Reed. Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

Executive Session concluded at 1:50 PM

IV. Business Items

4.1 Recommendation: Approve Emergency Operations Plans – Nancy Brooks made a motion to approve the EOP's and it was seconded by Rosalie Montano. Discussion: Jeff Smith commented that the board had reviewed the plans during the July Board Retreat and the only changes were the specification of the updated designated personnel in the plans. Roll call Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

4.2 Recommendation: Approve School Leader Evaluations for 2020-2021 and Goals for 2021-2022 – A motion to approve the School Leader Evaluations was made by Jeff Reed and seconded by Nancy Brooks. Discussion: Board members shared they appreciated the feedback from the SAC and the Colorado League of Charter Schools regarding the evaluation process and tools. They thanked Ron and Tina for their dedication and perseverance over the past year. They commended all the work everyone put into not only getting through 2020-21 but accomplishing so much during the pandemic and acknowledged there continues to be so much ahead related to the impacts of COVID-19. Roll call Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

V. **Communications:** none

VI. Adjourn

A motion to adjourn was made by Nancy Brooks at 2:02 PM seconded by Jeff Reed. AYE = 4; NAY = 0

MEETING ADJOURNED

Nancy Brooks, Secretary

Jeff Smith, President