

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes April 19, 2022

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted in-person and by videoconference at: <https://clacharter-org.highfive.com/moderated/41dk1ppwxm> +1 848-227-7998,,6767770423#
The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Preliminary

Call to Order: The regular board meeting of the Community Leadership Academy, Inc. was called to order on April 19, 2022 by Jeff Smith, President at 1:00 P.M.

Roll Call: Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed (excused)

Approval of Agenda: A motion to amend the agenda to add Business Item 3.2 by Rosalie Montano and seconded by Nancy Brooks AYE = 3; NAY = 0 **MOTION PASSED**

A motion to approve the agenda as amended was made by Rosalie Montano and seconded by Nancy Brooks. AYE = 3; NAY = 0 **MOTION PASSED**

Board Requests: none

Audience Comments: none

I. Routine Items: none

II. Discussion Items

2.1 2022-2023 Preliminary Budget Presentation – Carolyn Lueck and the board of directors discussed budget changes. Projections include increase 85.5 students; \$564 PPR increase; 1.2 million increase; shifts – new grants, mitigation; use of funds adding staffing, filling vacancies; improved salaries; expect to spend \$500K from reserves (salaries primarily); 21-22 less use than predicted from reserves; Process: post budget notice (online and at CLA), May meeting = resolutions, including use of reserves; 5.5 million remain in reserves – very healthy financial position

2.2 3rd Quarter Report – Carolyn presented highlight that there looks to be a reduction in use of reserves from \$500 to \$150K

2.3 CSI Renewal Process – CSI document and dates shared and discussed

2.4 Enrollment: projections, outreach – Ron shared there is a 100+ waitlist; mailings.

2.5 CSI Contract Milestones

- BOD training: Board shared reflection of training with League consultant on April 16 was looking forward to continued work on April 23

- National Charter School Conference: Washington DC June 19-22; board members unable to attend this year due to health concerns and other obligations

- Mid-Year Report- Administration provided updates and unanticipated delays

- Elections/Appointments August 2022 – board directed administration to inquire with legal counsel regarding election vs. appointment bylaws

- Leader Evaluations: board updated regarding its continued work on the evaluation process; self-evaluations from CEO's to board this summer

2.6 BOD Self-Evaluation & Needs Assessment including Strategic Plan review documents presented and reviewed.

III. Business Items:

3.1 Recommendation: Approve 2022-23 Calendar - Nancy Brooks made a motion to approve 2022-23 Calendars and it was seconded by Rosalie Montano. Discussion: March change from 21-22 calendar; all teachers work 191 days

Roll call Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

3.2 Recommendation: Approve H.1 Enrollment Policy (revised) - Rosalie Montano made a motion to approve revised H.1 Enrollment Policy and it was seconded by Nancy Brooks. Discussion: none

Roll call Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

IV. Communications

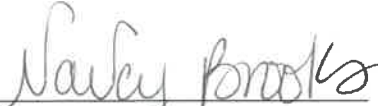
Next meeting: May 17, 2022

Upcoming events


V. Adjourn

A motion to adjourn was made by Nancy Brooks at 1:43 PM seconded by Rosalie Montano. AYE = 3; NAY = 0

MEETING ADJOURNED



Nancy Brooks, Secretary



Jeff Smith, President