

**Community Leadership Academy  
Governing Board  
6880 Holly Street  
Commerce City, CO 80022**

**Minutes January 18, 2022**

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting will also be conducted by videoconference. Members of the public may access open session portion of this meeting at:  
[https://clacharter-org.highfive.com/moderated/thanj3yvxe; +1 848-227-7998,,2825746962#](https://clacharter-org.highfive.com/moderated/thanj3yvxe;+1+848-227-7998,,2825746962#)

**I. Preliminary**

**Call to Order:** The regular board meeting of the Community Leadership Academy, Inc. was called to order on January 18, 2022, by Jeff Smith, President at 1:05 p.m.

**Roll Call:**

Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed (joined at 1:10)

**Approval of Agenda:** A motion to amend the agenda to add Discussion Items 2.9 and 3.0 by Nancy Brooks and seconded by Rosalie Montano AYE = 3; NAY = 0 **MOTION PASSED**

A motion to approve the agenda as amended was made by Nancy Brooks and seconded by Rosalie Montano. AYE = 3; NAY = 0 **MOTION PASSED**

**Approval of Board Meeting Minutes 9/21/2021:** A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 9/21/2021. AYE = 3; NAY = 0; **MOTION PASSED**

**Approval of Board Meeting Minutes 11/16/2021:** A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of 11/16/2021. AYE = 3; NAY = 0 **MOTION PASSED**

**Board Requests:** none

**Audience Comments:** none

**I. Routine Items**

None

**II. Discussion Items**

2.1 CSI 2021 “Performance with Distinction” rating: Tina shared the communication from CSI for CLA’s 2021 rating

2.2 Health/Safety: current COVID-19 statistics: two-week average: 35% positivity; 4,600 per 100K; 746 cases; 63% vaccination rate

2.3 Partnership Activities with Colorado League of Charter Schools: BOD milestones – board discussed potential consortium of 70 schools serving similar populations; starting conversation at conference

2.4 Contract Milestones: calendar, activities, and progress: Board discussed leaders’ evaluations, tools, timelines. Board members reaffirmed they liked the current tool, which the League has provided feedback to the board that it was an acceptable/good tool. Board agreed to revisit all documents, processes, and League suggestions prior to next meeting.

2.5 Milestone Update to CSI: Board discussed contract milestones and lack of clear submission requirements. The board reiterated its commitment to ensure CLA reports out periodically and provides required information. Board and administration worked on crafting the milestone language for implementation and submission.

2.6 Structure of support positions: administration updated the board on recent staff departures – these were due to relocation and illness. Capacity impacts were shared with the board and stop-gap options were discussed. Operations Manager position was suggested for covering multitude of cross-department needs.

2.7 Colorado READ Act evaluation site visit: Tina updated the board on the evaluation purpose and the collaboration with CSI for the review and site visit presentations.

2.8 2<sup>nd</sup> Quarter Report: Carolyn Lueck provided overview and answered questions

2.9 Bond refinance: Ron discussed potential opportunity for more desirable refinance terms with higher bond rating and the process that would entail. Board was supportive that school pursue working with Moody’s, DA Davidson, and Dustin on the refinance.

3.0 Succession planning: Board discussed stability post pandemic and sustainability going forward – all shared they are looking forward to working with League to provide guidance and support its planning work

**III. Business Items**

3.1 Resolution 2022-1-18A Adopt the 2021-22 Amended Fiscal Year Budgets: Nancy Brooks made a motion to approve the Amended Budget and it was seconded by Rosalie Montano. Discussion: Carolyn Lueck discussed changes in budget since original approval. Enrollment -102.5. PPR increased \$786. ESSER increases, salary and benefits costs decreased. Use of beginning fund balance closer to 500K than previous prediction of \$900K. Minor building corporation changes. Roll call Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES.

**MOTION PASSED**

3.2 Resolution 2022-1-18B Authorize the Use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes – Nancy Brooks made a motion to approve the Use of a Portion of Beginning Fund Balance and it was seconded by Rosalie Montano. Discussion: none. Roll call Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks - YES.

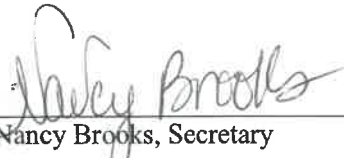
**MOTION PASSED**

**IV. Communications: none** **NEXT Meeting February 15**

**V. Adjourn**

A motion to adjourn was made by Nancy Brooks at 1:42 PM seconded by rose Montano. AYE = 3; NAY = 0

**MEETING ADJOURNED**

  
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Nancy Brooks, Secretary

  
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Jeff Smith, President