

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes July 19, 2022

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://teams.microsoft.com/> Meeting ID: 253 815 864 469 Passcode: k3uNS7
The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Preliminary

Call to Order: The regular board meeting of the Community Leadership Academy, Inc. was called to order on July 19, 2022, by Jeff Smith, President at 1:00 P.M.

Roll Call: Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed

Approval of Agenda: A motion to approve the agenda was made by Rosalie Montano and seconded by Jeff Reed.

AYE = 4; NAY = 0

MOTION PASSED

Board Requests: none

Audience Comments: none

I. Routine Items:

A motion to approve the attachment of record was made by Jeff Reed and seconded by Nancy Brooks

AYE = 4; NAY = 0

MOTION PASSED

II. Discussion Items

2.1 August 15 renewal submissions prior to next meeting: a) UIP student performance to be added, draft to be submitted – Administrator and the Board discussed the timeline for initial draft submission, additional input from board and SAC, and final submission dates. Discussion also included CDE SPF release dates.

2.2 21-22 Family Satisfaction Survey – Administration and the Board reviewed and discussed new online survey distribution and results. Board members requested including culture and climate survey results/information in the UIP and in the Annual Report.

2.3 Transportation grant – Tina provided information on the grant and site visit by CDE transportation supervisor and grant coordinator; Board members commented the grant is a good opportunity and acknowledged the complexities requiring significant staff resources and time for identification, tracking, and reporting

III. Business Items:

3.1 A motion was made to approve Recommendation: Approve 5-year Strategic Plan (w/data and revisions ongoing) by Jeff Reed and seconded by Rosalie Montano. Discussion: Board members discussed progress with Keith/CO League of Charter Schools and ongoing process for living document effectiveness

Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

3.2 A motion was made to approve Recommendation: Approve 2022 BOD Needs Assessment by Rosalie Montano and seconded by Jeff Reed. Discussion: none.

Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

3.3 A motion was made to approve Recommendation: Approve 22-23 Organizational Chart by Jeff Reed and seconded by Rosalie Montano. Discussion: Board and Administration reviewed the document. Board members suggested a few aesthetic changes and the inclusion of number of staff in certain positions. Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

3.4 A motion to approve Recommendation: Approve 22-23 Emergency Operation Plans (contacts to be updated prior to August 5) was made by Rose Montano and seconded by Nancy Brooks. Discussion: Board requested addition of Rosalie Montano's name to the list of contributors inside front cover of EOPs. Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

3.5 A motion was made to approve Recommendation: Approve CEO 2021-2022 evaluations by Jeff Reed and seconded by Nancy Brooks. Discussion: Jeff Smith clarified the motion included both CEO and Co-CEO evaluations. Jeff Reed confirmed with Nancy Brooks final version documents. Roll call Jeff Smith – YES, Jeff Reed – YES,

Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

I. Communications

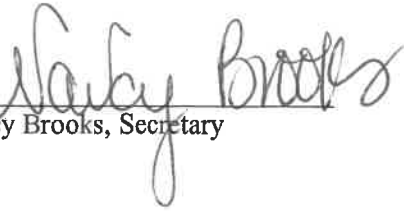
Next meeting: August 16, 2022

Upcoming events

II. Adjourn

A motion to adjourn was made by Nancy Brooks at 1:35 PM seconded by Rosalie Montano. AYE = 4; NAY = 0

MEETING ADJOURNED



Nancy Brooks, Secretary



Jeff Smith, President