

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes December 11, 2018

Call to Order: The regular board meeting of the Community Leadership Academy was called to order on December 11, 2018 by Jeff Smith, President at 5:37 p.m.

Roll Call:

Present: Nancy Brooks, Norma Clinkinbeard, Rosalie Montano, Camil De La Cruz, and Jeff Smith
Absent: Jeff Reed

Approval of Agenda: A motion to approve the agenda was made by Rosalie Montano and seconded by Nancy Brooks. Motion was passed unanimously.

Approval of Board Meeting Minutes:

- **October 9, 2018**
 - A motion to approve the BOD meeting minutes held on October 9, 2018 was made by Nancy Brooks and seconded by Rosalie Montano. Motion was passed unanimously.

Board Requests: NONE

Audience Comments: NONE

Executive Report: NONE

I. Routine Items

- 1.1 Attachment of Record
Certified & Classified Appointments
Nancy had a question regarding the attachment of record "Are these employees to be hired?"
Tina answered "These are employees hired between the last BOD meeting and this current meeting."
A motion to approve the Certified & Classified Appointments was made by Nancy Brooks and seconded by Rosalie Montano. Motion was passed unanimously.

II. Discussion Items

2.1 Enrollment – low enrollment – Carolyn accounted for a possibility of low enrollment by placing a large contingency fund. This leaves us with \$300k. Enrollment declined in Kindergarten – only 75 students. No waitlisted kindergarten students in 2018/19. Kinder round up for coming year – 2019/20.

2.2 Budget/Funding Update in January (move meeting to January 15th?) – Carolyn will be attending the January meeting to discuss budget. Grant funds to also help shortfall on enrollment.

2.3 Policy Review Process/Calendar – Annual review of policies; covering all throughout the year. To cover a couple policies per BOD meeting. Policies to be emailed two weeks prior to meeting for BOD review.

Meeting 1: Reading/Review of Policy

Meeting 2: Adoption of Policy

III. Business Items

3.1 Recommendation: Accept ELPA Excellence Award in the amount of \$178,478.02 and Agree to Assurances

Tina's Discussion: Less schools are winning this award; which means larger amount of funds available. BOD must approve the way funds are spent.

MOTION PASSED

A motion to accept the ELPA Excellence Award was made by Norma Clinkinbeard and seconded by Nancy Brooks. Roll Call: Nancy Brooks - YES, Norma Clinkinbeard - YES, Rosalie Montano - YES, Camil De La Cruz - YES, Jeff Smith - YES

3.2 Recommendation: Approve Redistribution of Salary Portion for VPA Activities Administrator Pay and Responsibilities for Remainder of 2018-19 school year

MOTION PASSED

A motion to approve the Redistribution of Salary Portion for VPA Activities Administrator Pay was made by Rosalie Montano and seconded by Norma Clinkinbeard. Roll Call: Nancy Brooks - YES, Norma Clinkinbeard - YES, Rosalie Montano - YES, Camil De La Cruz - YES, Jeff Smith - YES

IV. Executive Session

(§24-6-402(4)(f), C.R.S.), personnel matters

(§24-6-402(4)(e), C.R.S.), developing strategy and determining positions relative to matters that may be subject to negotiations

Tina Jajdelski invited to Executive Session.

Motion Passes

A motion to enter Executive Session at 5:53 was made by Norma Clinkinbeard and seconded by Nancy Brooks. Roll Call: Nancy Brooks - YES, Norma Clinkinbeard - YES, Rosalie Montano - YES, Camil De La Cruz - YES, Jeff Smith - YES

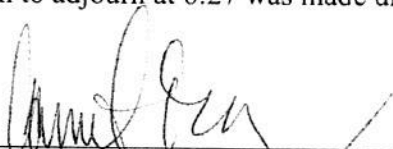
Exited session at 6:24

V. Communications

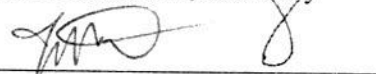
5.1 Holiday Feast at CLA: 12/18; VPA: 12/20

Next BOD meeting 1/22/2019

VI. Meeting Adjourned: A motion to adjourn at 6:27 was made unanimous.



Camil De La Cruz, Secretary



Jeff Smith, President