



# COMMUNITY LEADERSHIP ACADEMY

A Colorado State PK-5 Charter School

## School Accountability Meeting & Preschool Council Meeting Minutes

May 20, 2019

9:00 AM

6880 Holly Street Commerce City, CO 80022

### COMMITTEE MEMBERS:

Maria Sandoval:	CLA Parent Volunteer and parent of a student in the 2018-19 Pre-K Class
Brenda Olivas:	CLA Parent Volunteer and parent of a student in the 2018-19 Pre-K Class
Brenda Parra:	CLA Parent Volunteer and parent of a student in the 2018-19 Pre-K Class
Michele Montgomery	CLA PK-5 School Nurse Coordinator for the 2018-2019 school year; holds a Colorado Special Service Provider License BSN, RN, NBCSN.
Bonnie Hoover:	CLA Preschool Teacher & Director Designee
Claudia Flores:	CLA Office & Transportation Manager; Parent of CLA student; Bilingual
Sally Newson:	CLA PK Assistant
Kacey Knudsen	CLA PK-5 Administrator
Tina Jajdelski:	Life-long Commerce City resident; CLA Founder; Parent of CLA student; Administrator
Seton Hansen	CLA Federal Compliance and Assessment Coordinator

### Preschool Council:

Introductions

Attendance: Brenda Olivas, Jessica Gonzales, Michele Montgomery, Claudia Flores, Kacey Knudsen, Bonnie Hoover, Sally Newson, Tina Jajdelski

*Not in attendance: Seton Hansen, Brenda Parra, Brenda Olivas, Maria Sandoval*

Approval of Minutes: 11/2/18

Motion: 1<sup>st</sup> – Tina Jajdelski 2<sup>nd</sup> – Claudia Flores; All in favor: All Yes; Opposed: None

### Quality of Program

- ✓ PK Report of Assessment Data Analysis, Goals, and Action Plan: Action Plan: Based off of checkpoint reports, 80% meeting or exceeding widely held expectations in Language, Cognitive, Cognitive, Literacy, and Math. Goal was met from the winter checkpoint. Information is used for Kindergarten placement, but TSG is not used as an evaluation tool. DERS review and TSG about how to improve program.
- ✓ TSG Data Analysis Fall/Spring Comparison Snapshot: Handout: TSG Fall and Spring comparison report in six areas: Social-Emotional, Physical, Language, Cognitive, Literacy and Math. Fall Scores to Spring Scores: AM Class: Language: 60% to 81.25% Cognitive: 40% to 87.5%, Literacy: 26.67% to 93%, Math: 20% to 68.75% PM Class: Language: 41.67% to 100%, Cognitive 41.67% to 91.67%, Literacy 41.67% to 100%, Math 8.33% to 91.67%. Teacher shared Result Trends
- ✓ DERS CDE Review: Ideal ratings in almost every category. Addressed areas of improvement. Adjust classroom schedule to adjust teacher circulation during learning center time, 110 minutes in learning centers, incorporate multi steps tasks in every center, provide more opportunities and available materials for reading and writing in all centers, modify math curriculum to strengthen math concepts by manipulatives and short drills (IE: measuring).
- ✓ CO Shines Update: Apply for level 5 rating in Dec 2019 for April 2020 evaluation: Plan for 2019-2020
- ✓ CDHS Licensing report: December 6, 2018, no violations, 100% in compliance with state requirements
- ✓ CPP Family Survey Results: Discussed/shared results with the council:
  - Please list suggestions on how to improve CLA's Pre-K program.
    - "I would have liked if the program was longer instead of half day. I think the students would learn more"
    - "It is a well-structured program"
    - "More hands on activities"
  - Please List suggestions on how CLA's Pre-k program can better assist families.



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- *“Thank you for being a great support in my child’s education.”*
- *“Thanks for all the support”*
- *“The change of teachers does affect the children”*

## Family Involvement

- ✓ CPP Family Survey: Results were shared above.
- ✓ PK Family Education Hours: Council agrees the family education hours are very beneficial to the program.
  - September – Read to Your Child: 45% attendance
  - October- Scholastic Book Fair: 45% attendance
  - November- Anythink Library: 2 families in attendance/Fall Parent-Teacher Conferences: 100%
  - February- Nutrition and Health – Diana Valla: 8 families in attendance/ Winter Parent Teacher Conferences: 100% attendance
  - March- Scholastic Book Fair: 40% attendance
  - April- Kindergarten Readiness: 13 families in attendance
  - May- Spring Parent Teacher Conferences: 100% attendance

## Program Evaluation

- ✓ Council Walk-Through (2 times / year)
- ✓ CPP Slots and Enrollment: Pre-K Applications: 25 enrolled for 2019-2020

## School Accountability

**Transportation:** Council thinks services went well this year (1<sup>st</sup> year school is providing services directly) 6 CLA/VPA school buses, 6<sup>th</sup> bus is activities bus. 250 students riding school buses daily.

**2019-20 Calendar:** CLA: discussed 8:00am-3:45pm. Releasing 15 minutes early, PK will release at 3:40pm. VPA: 8:00am-4:00pm. VPA continuing four-day week. Transportation will pick-up CLA students first and VPA students will be picked up second.

**2019-20 Budget:** Discussed budget/priorities/changes between 18-19 to 19-20. Reviewed enrollment – council supports reducing class-size from 30 to 25 max for K-5.

## Open Forum

- ✓ Michele Montgomery (school nurse) added 2019-2020 vision/hearing screening for PK.
- ✓ Emergency situations/safety:
  - Both campuses have monthly emergency drills and coordinate lockout and lockdown with CCPD.
  - School nurse attended 8 hours of school emergency triage training last summer.
  - Teachers maintain current roster, radio for communication, emergency buckets and training/practice for all situations.
- ✓ GT programming: Individualized for student based on Advanced Learning Plan.

Next meeting: Fall 2019