

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes June 23, 2020

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://clacharter-org.highfive.com/moderated/8vwm6evhq4>; phone +1 848-227-7998,,0867712237#. The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Study Session Call to Order: The special board meeting of the Community Leadership Academy was called to order on June 23, 2020 by Jeff Smith, President at 4:35 p.m.

Roll Call: Roll call: Jeff Smith, Jeff Reed, Rosalie Montano, Nancy Brooks

Approval of Agenda: A motion to approve the agenda was made by Rosalie Montano and seconded by Nancy Brooks. Motion passed unanimously.

Study Session - Executive Session

§24-6-402(4)(b), C.R.S., legal counsel on specific legal questions related to contract negotiations, §24-6-402(4)(f), C.R.S., personnel matters, §24-6-402(4)(e), C.R.S., developing strategy and determining positions relative to matters that may be subject to negotiations. A motion was made to go into Executive Session at 4:40 p.m. by Jeff Reed and seconded by Rosalie Montano. Dustin Sparks, Tina Jajdelski and Ron Jajdelski invited into Executive Session. Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES.

Motion Passed

Executive Session concluded at 5:30 p.m.

Call to Order: The special board meeting of the Community Leadership Academy was called to order on June 23, 2020 by Jeff Smith, President at 5:40 p.m.

Roll Call:

Present: Jeff Smith, Jeff Reed, Rosalie Montano, Nancy Brooks

Approval of Board Meeting Minutes: A motion was made by Rosalie Montano and seconded by Nancy Brooks to approve the minutes of April 23, 2020. AYA = 4; NAY = 0

Motion Passed

Approval of May 19, 2020 minutes was moved to next meeting.

Board Requests: NONE

Audience Comments: NONE

Executive Report: Tina reported out that after surveying families 2020 graduates received a financial gift of \$400 each toward postsecondary plans, yard sign, gifts, and a commencement video.

I. Routine Items: Attachment of Record

A motion to approve the Attachment of Record was made by Nancy Brooks and seconded by Rosalie Montano. AYA = 4; NAY = 0

Motion Passed

II. Discussion Items

2.1 Bills list was provided.

2.2 Family Satisfaction Survey. Admin shared satisfaction rates and discussed spring surveys from CLA and VPA.

2.3 COVID-19 update. Admin shared all hands on deck for organizational response to public health and safety policy and procedures. Fall re-opening plans, including clinical staff and new department to create student, facility, and clinic protocols were discussed. Ron explained new maintenance and custodial staff adjustments and position design to increase facility health/safety capacity. Facility preparation plans were discussed. Remote learning schedule and virtual learning platform plans were discussed.

2.4 Administration explained thermal camera utility and function. Protocol for response was explained. Rosalie confirmed the notification process of elevated temperatures and ability to limit exposure. Jeff Smith reiterated

the cost benefit of having facial recognition and temp check at the same time. He also was supportive of the health policy and procedures even after COVID-19.

- 2.5 Tina provided an overview of the 2020-2021 remote learning plan including feedback from the family technology survey and re-opening input from staff, parents, and students. Blended Learning Model: Zone/Grouping geographical; 3 group rotation over 4 days; 1 or 2 days per week in-person; 10 students per cohort per day; food service distributed on the day(s) of in-person attendance or pick-up if all in-person learning is suspended; 1:1 device; remote-only option for families who prefer that; all visitors and students social distance; mask wearing mandatory upon building entry; 1st re-usable mask provided for students; transportation suspended; pre-school not offered; spring events to be determined at a later date. Board comments: very well thought out, reasonable, and representative of conversations at previous meetings.
- 2.6 Board discussed the CSI renewal timeline and its work on the Board Needs Assessment, Academic Narrative, and Organizational Governance Narrative. Final renewal decision in December; Board members plan on discussions/meeting between now and then.

III. Business Items

- 3.1 Resolution 2020-06-23A: A motion was made by Jeff Reed seconded by Rosalie Montano to ADOPT THE 2020-2021 FISCAL YEAR BUDGET. Discussion: Carolyn Lueck referred to balanced budget, appropriations, authorization of use of reserves Building Corp II, modifications due to suspension of transportation and pre-school. Questions: None. Roll Call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks – YES.

MOTION PASSED

- 3.2 Resolution 2020-06-23B: A motion was made by Nancy Brooks and seconded by Rosalie Montano to AUTHORIZE THE USE OF A PORTION OF BEGINNING FUND BALANCE AS AUTHORIZED BY COLORADO STATUTES. Discussion: None. Questions: None. Roll Call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks – YES.

MOTION PASSED

- 3.3 A motion was made by Rosalie Montano and seconded by Nancy Brooks to APPROVE PUBLIC HEALTH SAFETY POLICY. Discussion: Jeff Smith reiterated conversation was held during discussion item section of agenda. Questions: None. Roll Call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks – YES.

MOTION PASSED

- 3.4 A motion was made by Rosalie Montano and seconded by Rosalie Montano to APPROVE FALL 2020-21 REMOTE LEARNING PLAN. Discussion: Nancy confirmed CLA would be on a 4-day in-person rotation Tuesday-Friday with Monday being a remote learning day (with teachers on-site) to help ensure families at both schools would be in-person on the same day(s). Questions: Nancy asked about supporting both in-person and remote learners. Tina explained video lessons, activities, attendance, and video conferencing. Roll Call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks – YES. (lost call-in/video connection with Jeff Reed)

MOTION PASSED

- 3.5 A motion was made by Nancy Brooks and seconded by Rosalie Montano to APPROVE PURCHASE OF THERMAL CAMERA SYSTEM. Discussion: Nancy confirmed \$120K cost for both schools and the reasonable cost for complete system. Questions: None. Roll Call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks – YES. (lost call-in/video connection with Jeff Reed)

MOTION PASSED


- 3.6 A motion was made by Rosalie Montano and seconded by Nancy Brooks to APPROVE PURCHASE OF ELECTRONIC DEVICES FOR STUDENTS AND STAFF. Discussion: Tina explained purchases of about 800 Microsoft Surface GO for students and Microsoft Surface PRO for approximately \$300K. Questions: How do GOs compare to Chromebooks? Tina discussed the use of Microsoft suite on the computer and pen application writing feature. Nancy shared how important that is. Jeff Smith asked about student participation and work counting in the fall vs. the spring. Tina shared the benefit of having paper-packets in the spring vs. the new roll-out of on-line learning which will provide a completely different experience and policy expectation. Nancy asked about students with IEP services. Tina shared spring remote learning success and comprehensive plans for the fall. Jeff Smith asked about October count. Tina shared the need for capturing and documenting attendance and how Schoology integrates with PowerSchool. Roll Call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Brooks – YES. (lost call-in/video connection with Jeff Reed)

MOTION PASSED

IV. Communications
None

V. **Meeting Adjourned:** A motion to adjourn at 6:38 p.m. was made unanimous.

Next meeting: July 21, 2020



Nancy Brooks (Jul 26, 2020 20:37 MDT)

Nancy Brooks, Secretary



Jeff Smith (Jul 26, 2020 17:13 MDT)

Jeff Smith, President

DRAFT









BOD Minutes 06.23.20

Final Audit Report

2020-07-27

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