

**Community Leadership Academy  
Governing Board  
6880 Holly Street  
Commerce City, CO 80022**

**Minutes April 23, 2020**

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://clacharter-org.highfive.com/cla-vpa-board-meeting> +1 848-227-7998,,1365132796#

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

**Call to Order:** The special board meeting of the Community Leadership Academy was called to order on April 23, 2020 by Jeff Smith, President at 5:35 p.m.

**Roll Call:**

Present: Jeff Smith, Jeff Reed, Nancy Brooks, Rosalie Montano

**Approval of Agenda:** A motion to approve the agenda was made by Nancy Brooks and seconded by Rosalie Montano. Motion passed unanimously.

**Approval of Board Meeting Minutes:**

A motion to approve minutes for meeting held on January 20, 2020 was made by Jeff Reed and seconded by Nancy Brooks. Motion passed unanimously.

**Board Requests: NONE**

**Audience Comments: NONE**

**I. Routine Items**

NONE

**II. Discussion Items**

- 2.1 Board reviewed 2019-2020 3<sup>rd</sup> Quarter Report; Carolyn Lueck summarized year-to-date finances comparing YTD expenses to end of year expectations and use of reserves. No questions or comments.
- 2.2 Board reviewed 2020-2021 Preliminary Budget Draft; Carolyn Lueck explained the uncertainties going into the next school year with COVID and the logistics of knowing specific funding amounts from the state. No questions or comments.
- 2.3 Contract Renewal CSI/CLA Board Visit; Joe Peters, Jessica Welch, and Antonio Pares discussed renewal process; Jessica Welch acknowledged the good work the school has done in pivoting into remote learning so quickly and meeting the needs of the community; Jessica Welch provided a high-level overview of information found in the renewal handbook. Renewal is driven by CARS Report over the prior contract term; UIP plays a big role in addition to the budget forecasting, policy and procedures. The three-year financial forecast is due mid-June, but this will probably be extended, and that information will be shared with the schools over the next couple of weeks. Sometime in the early fall CLA will have a chance to dive in and engage with the CSI Board for about a 20 minute window split between school leadership and board representative to talk through the vision for the renewal term – this is the first chance to engage with the CSI Board. CSI board will be discussing how CSI will approach renewal this year at their May 19<sup>th</sup> meeting; schools may attend. May 12<sup>th</sup> CSI Performance Management will be discussing this as well. Between October and November staff will share its report with the school prior to submitting the recommendation to the Performance Management committee. At the November PM meeting, it will discuss renewal report from staff; schools will listen and be available to answer any questions related to staff recommendations for ratings, length and any conditions. December full board receives the recommendation from the PM Committee and will formally vote. Joe Peters mentioned schools usually engage in those conversations (schools meet with the CSI board for the first time) in August, but maybe it would be a good idea to take more time to have those conversations; could be an option to offer if CLA wants it, maybe June – Ron agreed and asked Joe to look into it. Antonio Pares explained that CSI board members are on the PM committee and how the staff recommendations work. He discussed his desire

for CSI to have grace during this time with COVID; open minded, to listen, and have grace around renewal process. The PM committee wants to be broader in looking at the schools. This year without academic measures outcomes, outputs, quality inputs may be insightful. Because of COVID, as PM Chair we will be listening and making more customized decisions for schools. He agreed with Joe's offer of the boards having more opportunity for interaction – Ron and the CLA board agreed with the sentiment too.

2.4 & 2.5 Tina shared the remote learning plan; March 13 was last day of in-person learning. School sent home extended spring break packets on March 13. 800 April packets were sent home. May packets will go out the end of April. IEP services; school phone lines transferred to live bilingual person; plans to purchase 800 devices for fall remote learning. Graduation large gathering restrictions are being monitored. Senior plans, grants and scholarships (1.2 million) were shared. Nancy Brooks clarified the plan to purchase devices and remote learning needs for the fall. Chromebooks vs. tablets and computers. Health guidelines and inconsistencies were discussed. The need for a school health policy, masks, virus concerns for the community and alignment with Tri-County Health Department were discussed. CLA's plan to have use support from legal counsel for renewal and through planning for COVID was confirmed.

2.6 & 2.7 School leaders shared grant applications

### **III. Business Items**

3.1 Recommendation: Approve Remote Learning Plan. A motion to approve the Remote Learning Plan was made by Rosalie Montano and seconded by Nancy Brooks. Discussion: Nancy Brooks noted there was a typo on the date. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Nancy Brooks – YES.

**MOTION PASSED**

3.2 Recommendation: Approve 2020-21 Calendars (CLA & VPA). A motion to approve the 2020-21 Calendars (CLA & VPA) was made by Nancy Brooks and seconded by Rosalie Montano. No questions or comments. Roll Call: Rosalie Montano – YES, Jeff Smith – YES, Jeff Reed – YES, Nancy Brooks – YES.

**MOTION PASSED**

3.3 Resolution 2020-04-23A: Pandemic Response and Emergency Provisions. A motion to approve the Pandemic Response and Emergency Provisions was made by Nancy Brooks and seconded by Jeff Reed. Discussion: none. Roll Call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano, Nancy Brooks – YES.

**MOTION PASSED**

3.4 Resolution 2020-04-23B: Inclement Weather. A motion to approve the Inclement Weather resolution by Colorado Statutes by Nancy Brooks and seconded by Jeff Reed. Discussion: none. Roll Call: Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks – YES.

**MOTION PASSED**

### **IV. Communications**

None

V. **Meeting Adjourned:** A motion to adjourn at 7:07 p.m. was made unanimously.

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Nancy Brooks, Secretary

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Jeff Smith, President