

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes July 17, 2021

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Call to Order: The board retreat of Community Leadership Academy, Inc. was called to order on July 17, 2021 by Jeff Smith, President at 9:00 AM at the Gaylord of the Rockies Convention Center

In attendance:

Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed, Tina Jajdelski, Ron Jajdelski

- I. **Purpose:** Focus on why we serve and what we want to accomplish. To learn, engage, and recharge.
- II. **Review Board/Governance**
 - a. The Board reviewed the 2020-2025 Strategic Plan. Due to COVID, the board commented revisions may not be necessary since the goals are the same.
 - b. The Board reviewed the 2019 Revised Bylaws for term and membership information.
 - c. The Board reviewed current member terms.
 - d. The Board discussed and compiled comprehensive member competencies and strengths.
 - e. The Board deliberated the director vacancy and strategized recruitment.
- III. **Plan Board/Governance**
 - a. The Board reviewed and built the 2021-2022 Board calendar
 - b. The Board clarified and re-stated the CSI Contract Milestone information
 - c. The Board strategized enrollment, engagement, and relationship outreach.
- IV. **Development Board/Governance**
 - a. The Board reviewed new policies and policy revisions to ensure compliance and gain board member insight to the policies and relation to the schools.
 - b. The Board reviewed and helped compile/develop the Emergency Operations Plans.
 - c. The Board discussed the 2020-2021 School leader evaluation tools, timing, and process. This included information from the League of Charter schools and other industry input. The Board also discussed the 2021-2022 evaluation development, process, tools, etc.
 - d. The Board discussed its training and opportunities for peer exchanges with like-serving boards.
- V. **Information Board/Governance**
 - a. The Board reviewed and discussed current Health/Safety issues (COVID local community transmission rate, local vaccination rate, CDC recommendations vs. requirements, family feedback, etc.)
 - b. The Board explored the Adams 14 timeline for authorization and pros/cons to moving back to the local authorizer from CSI.
 - c. The Board was provided current data and information regarding enrollment, staffing, and finance.
 - d. The Board and School Leaders reviewed and commented on 2021-2022 goals.
- VI. **Reflection**
 - a. The Board reflected on the activities, productivity, planning, relationship building, and growth from this retreat.
 - b. The Board discussed next years retreat opportunities and made suggestions for that time.

MEETING ADJOURNED at 1:00 PM

Attests:

signed originals on file

Nancy Brooks, Secretary

Jeff Smith, President