

**Community Leadership Academy
Governing Board
6880 Holly Street
Commerce City, CO 80022**

Minutes March 21, 2023

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://teams.microsoft.com/> Meeting ID: 263 938 013 878 Passcode: zmfmXT

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

Preliminary

Call to Order: The regular board meeting of the Community Leadership Academy, Inc. was called to order on March 21, 2023, by Jeff Smith, Secretary at 1:00 P.M.

Roll Call: Present: Jeff Smith, Nancy Brooks, Rosalie Montano, Jeff Reed.

Approval of Agenda: A motion to approve the agenda was made by Nancy Brooks and seconded by Rosalie Montano. AYE = 4; NAY = 0

MOTION PASSED

Board Requests: none

Audience Comments: none

I. Routine Items:

A motion to approve the attachment of record was made by Rosalie Montano and seconded by Nancy Brooks

AYE = 4; NAY = 0

MOTION PASSED

II. Discussion Items

2.1 Parent/Teacher conference update: Administration shared conferences were well-attended at both schools with less than 15 to make-up at CLA and less than 20 at VPA. In addition, CLA held a Book Fair that raised over \$5,000.00.

2.2 Enrollment reenrollment, waitlist, campaigns: Administration shared 567 out of 584 students have submitted an intent to return. 71 students are on the waitlist. PK-2 are currently enrolling any openings up to 4th quarter; 16 students are in the process now. Postcards, grocery carts, and the dissemination of the “Our Story” video are in play for recruitment campaigns beginning in May/June. Enrollment estimate for 2023-24 is approximately 700.

2.3 Colorado Universal PreK: Administration shared processes and slow start for the program. Platform and wait period is difficult. Limited number of families are signing up/selecting CLA. Future fixes and changes are hopeful.

2.4 Salary chart, step-increases: Administration and the board discussed the inconsistencies and corrections that are necessary on the chart, including administrator per diem.

2.5 Talent updates: Administration presented the staffing plan, vacancies, and recruitment activities and events. The state-wide teacher shortage and competitive pay challenges were also discussed.

2.6 CSI_CLA Contract 2023-2028 final draft review; April 21 CSI April School Gathering at VPA – Administration and the board discussed the final version of the CSI contract including revisions made by both parties. Further discussion included logistics and plans for the CSI School Leaders Gathering at VPA. Board members agreed it was nice to see the collaboration, partnership, and desire to use the facility.

2.7 Board Work: new director candidate update, mid-year leader eval progress toward goals: Administration and the board discussed the likelihood that Mr. Villa would not be continuing his pursuit to join the board due to job impacts at Suncor. Continued outreach including board application distribution are ongoing for board recruitment by everyone.

2.8 National Charter School Conference June 18-21, 2023, Austin, Texas: The Board and Administration discussed the dates, costs, and speakers related to attending the national conference – final interest to be provided to Tina in the upcoming weeks.

III. Business Items:

3.1 A motion was made to approve CLA and VPA 2023-2024 School Calendars by Rosalie Montano and seconded by Jeff Reed. Administration shared parent/guardian feedback was solicited at conferences with approximately 10 responses all positive and liked it. Discussion: none. Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

3.2 A motion was made to approve Resolution 2023-3-21A: To Confirm School Days Cancelled due to Inclement Weather Will Not Be Made Up With Additional Days During The 2022-2023 School Year by Rosalie Montano and seconded by Nancy Brooks. Discussion: none. Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES.

MOTION PASSED

3.3 The board tabled the Recommendation: Recommendation: Approve Policy B.17 Board Fiscal Policy/Board Member Compensation and Expenses/Liability. Discussion: All directors unanimously agreed to table this agenda item and continue in a volunteer role.

3.4 The board tabled Resolution 2023-3-21B: Establishing Board Member Compensation. Discussion: All directors unanimously agreed to table this agenda item and continue in a volunteer role.

3.5 A motion was made to approve the Recommendation: Salary Schedule Revisions for 2023-2024 by Jeff Reed and seconded by Rosalie Montano. Discussion: none. Roll call Jeff Smith – YES, Jeff Reed – YES, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED**

IV. Executive Session

C.R.S. 24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. A motion was made to go into Executive Session at 1:22 PM by Nancy Brooks and seconded by Rosalie Montano. Roll call: Jeff Smith – YES, Jeff Reed – Yes, Rosalie Montano – YES, Nancy Brooks - YES. **MOTION PASSED** Executive Session concluded at 1:45 PM

V. Communications

Administration and the Board discussed upcoming meeting dates and agenda items and school events.

VI. Adjourn

A motion to adjourn was made by Jeff Reed at 1:55 PM seconded by Rosalie Montano. AYE = 4; NAY = 0

MEETING ADJOURNED

Nancy Brooks, Secretary

Jeff Smith, President