

Policy – Student

E.30 – Cell Phones and Electronic Devices

Community Leadership Academy and Victory Preparatory Academy regulate the use of personal electronic devices in order to maintain a safe, distraction-free learning environment. In accordance with C.R.S. § 22-1-149, this policy governs student possession and use of cell phones, smart watches, ear buds, Bluetooth devices, and other electronic equipment while on school grounds and during the instructional day.

Students may not use or display cell phones, smart watches, ear buds, Bluetooth devices, or unapproved electronic devices during the school day. If students choose to bring these items to school, they must be turned off while on school property and may not be visible at any time during the school day. This includes devices stored in clothing. The school is not responsible for lost or stolen devices and will not conduct searches for missing property.

An emergency requiring the use of a phone must be handled through the Main Office. Cell phones and other devices may be reactivated only after the end of the school day and may be used only off school grounds. Devices may not be used on buses. During quizzes, exams, or other assessments, students may not have a cell phone or unapproved electronic device on their person. Students are encouraged to leave such items at home during testing days.

Enforcement and Discipline

Violations of this policy will result in confiscation of the device and disciplinary action as follows:

1. **First Offense:** Device confiscated and released only to the parent/guardian.
2. **Second Offense:** Device confiscated and held for a minimum of 48 hours, released only to the parent/guardian. (Note: If a phone is held beginning on a Thursday at the middle/high school, it will not be available until the following Tuesday due to school closure on Mondays.)
3. **Third Offense:** Student will be placed on full restriction from possession of cell phones or unapproved electronic devices and will be considered in non-compliance with their agreement to follow school policies.

Students using or displaying an unapproved electronic device at any time during the school day may also receive a Level 2 referral, which may include a suspension of up to five (5) days, and the parent will be notified.

Exceptions

- **Medical Necessity:** A student with a documented medical condition requiring an electronic monitoring or communication device (such as a glucose monitor) may use the device consistent with a health plan approved by the school nurse or administration.
- **Disability Accommodations:** Assistive technology required under an IEP or Section 504 plan is permitted.

- **Instructional Use:** A teacher or administrator may authorize device use for a specific instructional activity.

Requests for exceptions to the enforcement consequences outlined above shall not be made by students or parents/guardians and will not be granted.

Parent and Guardian Notification

Parents and guardians will be informed of this policy annually and at the time of enrollment. The policy will be posted on the school's website and published in the student handbook.

LEGAL REFERENCES:

- C.R.S. § 22-1-149 (Electronic devices in school settings – policy required)