

**Community Leadership Academy  
Governing Board  
6880 Holly Street  
Commerce City, CO 80022**

**Minutes July 18, 2023**

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://teams.microsoft.com/> Meeting ID: 273 644 479 232 Passcode: MtBuAH

The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

**Preliminary**

**Call to Order:** The regular board meeting of the Community Leadership Academy, Inc. was called to order on July 18, 2023, by Jeff Smith, President at 1:00 P.M.

**Roll Call:** Present: Jeff Smith, Nancy Slowik, Rosalie Montano. Jeff Reed excused.

**Approval of Agenda:** A motion to approve the agenda was made by Rosalie Montano and seconded by Nancy Slowik. AYE = 3; NAY = 0 **MOTION PASSED**

**Approval of Board Meeting Minutes 3/21/2023:** A motion was made by Rosalie Montano and seconded by Nancy Slowik to approve the minutes of 3/21/2023. AYE = 3; NAY = 0 **MOTION PASSED**

**Approval of Board Meeting Minutes 4/18/2023:** A motion was made by Rosalie Montano and seconded by Nancy Slowik to approve the minutes of 4/18/2023. AYE = 3; NAY = 0 **MOTION PASSED**

**Approval of Board Meeting Minutes 5/16/2023:** A motion was made by Rosalie Montano and seconded by Nancy Slowik to approve the minutes of 5/16/2023. AYE = 3; NAY = 0 **MOTION PASSED**

**Board Requests:** none

**Audience Comments:** none

**I. Routine Items:**

A motion to approve the attachment of record was made by Rosalie Montano and seconded by Nancy Slowik. AYE = 3; NAY = 0 **MOTION PASSED**

**II. Discussion Items**

2.1 Enrollment / Staffing – administration updated the board with recent enrollment and staffing status. 641 total students. 307 elementary, 181 middle school, 153 high school. Filling positions continues with priority being elementary lead administrator and 3 teachers.

2.2 2023 State Assessments results embargoed until August 17 – administration notified the board of state assessment public release information.

2.3 Draft Annual Report (will add performance info 8/17) – the board reviewed the 2023 Annual Report and provided feedback and input for content and distribution.

2.4 Grants: EV Buses (applied for); Year 3 CLSD (literacy); Year 3 Nurse Workforce; Year 2 Transportation; Tree Orchard (pending); Preschool Stabilization – Administration updated the board regarding current grant applications, planning, funding, spending, and reporting.

2.5 23-24 Emergency Operations Plans – to approve in August; the board and administration reviewed the EOP and updated the draft version for 2023-24 school year

2.6 CEO evaluations – process August thru October. The board and administration discussed the board’s plans for the leadership evaluations, tools, resources, and timelines

2.7 Strategic Plan review (5-year plan thru 2027) – the board reviewed its Strategic Succession and Sustainability Plan. They discussed plans for board members to formally provide individual and collective guidance on goal progress and evidence of measured outcomes over the next couple of board meetings.

2.8 BOD Calendar – the board reviewed its calendar and designated board member assignments, training, attendance, and event outreach/partnership

**III. Business Items:** none

**IV. Executive Session**

§24-6-402(4)(e), C.R.S., Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. A motion was made to go into Executive Session at 1:20 PM by Nancy Slowik and seconded by Rosalie Montano. Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Slowik - YES. MOTION PASSED Executive Session concluded at 1:30 PM

**V. Communications**

Administration and the Board discussed upcoming meeting dates and agenda items and school events.

**VI. Adjourn**

A motion to adjourn was made by Nancy Slowik at 1:35 PM seconded by Rosalie Montano. AYE = 3; NAY = 0

**MEETING ADJOURNED**

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Nancy Slowik, Secretary

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Jeff Smith, President

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