

**Community Leadership Academy  
Governing Board  
6880 Holly Street  
Commerce City, CO 80022**

**Minutes September 19, 2023**

Due to health and safety concerns related to the COVID-19 (Coronavirus), this meeting was conducted by videoconference at: <https://teams.microsoft.com/> Meeting ID: 230 088 366 185 Passcode: NTGzsk  
The meeting was publicly posted a minimum of 24 hours prior to the meeting at 6880 Holly, 5701 Quebec and <http://www.communityleadershipacademy.org/board-of-directors/>

**Preliminary**

**Call to Order:** The regular board meeting of the Community Leadership Academy, Inc. was called to order on September 19, 2023, by Jeff Smith, President at 2:35 P.M.

**Roll Call:** Present: Jeff Smith, Nancy Slowik, Rosalie Montano. Jeff Reed excused.

**Approval of Agenda:** A motion to approve the agenda was made by Rosalie Montano and seconded by Nancy Slowik. AYE = 3; NAY = 0 **MOTION PASSED**

**Board Requests:** none

**Audience Comments:** none

**I. Routine Items:**

A motion to approve the attachment of record was made by Rosalie Montano and seconded by Nancy Slowik. AYE = 3; NAY = 0 **MOTION PASSED**

**II. Discussion Items**

2.1 Enrollment and staffing update - administration updated the board with recent enrollment and staffing status

2.2 2022-2023 Annual Report – Administration and the board reviewed the final draft of the 2022-23 Annual Report, including assessment results for publication on the school website and distribution at the Parent/School Partnership Breakfast

2.3 2023 Assessment Results – Administration provided a presentation of the 2023 CMAS, PSAT, and SAT results. Also, CDE’s School Performance Frameworks were provided to the board. All three schools maintained “Performance” ratings.

2.4 Enrichment, Sports, Tutoring, Clubs/Competitions – Administration shared the vision and plans for 23-24 increased student opportunities in middle/high Monday enrichment, sports, tutoring, and clubs/competitions.

2.5 CDPHE Electric Bus Grant \$1.8 million – Administration notified the board of the grant award and provided details on fund availability with the EPA grant still pending.

**III. Executive Session**

(§24-6-402(4)(f), C.R.S.) personnel matters: Executive Leadership - A motion was made for the board members to go into Executive Session at 2:50 PM by Nancy Slowik and seconded by Rosalie Montano. Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Slowik - YES. **MOTION PASSED**  
Executive Session concluded at 3:15 PM

**IV. Business Items**

4.1 A motion was made to approve Recommendation: Approve Emergency Operation Plans for CLA and VPA by Rosalie Montano and seconded by Nancy Slowik. Discussion: Jeff Smith suggested including more back-ups in the event of an emergency/crisis event explaining that it is better to have extra staff assigned to roles.

Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Slowik - YES. **MOTION PASSED**

4.2 A motion was made to approve Recommendation: Approve CEO/Co-CEO 22-23 Evaluations, Merit Pay/Bonus, Mid-Year Review by Nancy Slowik and seconded by Rosalie Montano.

Discussion: The board provided documentation and feedback report for the completed CEO/Co-CEO

2022-2023 Leader Evaluations, Mid-Year Progress toward Goals review, and Merit Pay/Bonus determinations -approving according to agreement provisions.

Roll call: Jeff Smith – YES, Rosalie Montano – YES, Nancy Slowik - YES. **MOTION PASSED**

**V. Communications**

Next Meeting: October 17, December 19 (audit report 10/17?) – The board requested administration coordinate with DMC Auditing and Consulting, LLC for a live audit report presentation at the next meeting.

No November Meeting

**VI. Adjourn**

A motion to adjourn was made by Nancy Slowik at 3:24 PM seconded by Rosalie Montano.

AYE=3; NAY=0

**MEETING ADJOURNED**

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Nancy Slowik, Secretary

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Jeff Smith, President

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